

Gov - Document Request

2/3/2025 10:16:56 AM

Introduction

The Office of the Governor offers proclamations, greetings and recognitions, and milestone achievements to constituents throughout our state. Continue reading for a detailed explanation about what kinds of documents are included in each category of the above-listed. Choose a document type from the dropdown menu on the next page for specific details about request guidelines and processes for each document.

Proclamations

Proclamations are ceremonial documents issued by the governor to recognize and bring awareness to days, weeks, and months observing particular issues and causes. Proclamations are not typically issued to honor specific organizations or individuals, but rather to recognize issues of statewide importance.

Greetings/Recognitions

The governor issues greetings/recognitions in the form of letters and certificates to recognize the extraordinary contributions of Wisconsinites and Wisconsin-based organizations across our state. Examples of previously issued greetings/recognitions include:

- Noteworthy individual or organizational achievements
- Organizational anniversaries
- Event greetings

For documents recognizing retirements, wedding anniversaries, birthdays, and scout achievements, please see the “Milestone Achievements” category below.

Milestone Achievements

Every day, Wisconsinites achieve important personal and career accomplishments, and the Office of the Governor wants to help you celebrate. To commemorate these achievements, the governor processes requests made by Wisconsin residents to recognize the following milestones:

- Eagle Scout Rank
- Girl Scout Gold Awards
- Wedding Anniversaries
- Birthdays
- State Employee Retirement
- Military Retirement
- Police Retirement
- Teacher Retirement

- Private Employee Retirement

We encourage all Wisconsin citizens to reach out to the Office of Governor Evers. But please know that any communications through this website are subject to release under Wisconsin's public records law (Wis. Stat. §§ 19.31-19.39), and that it is generally our policy to release communications submitted through this website when requested via a public records request. Except as otherwise provided by law, any requester has a right to inspect any public record. Therefore, any information contained within your submission may be open to public inspection upon request.

Document Type

As part of Governor Evers' commitment to serving all Wisconsinites, the Office of the Governor processes document requests for proclamations, greetings and recognitions, and milestone achievements. Select your document type from the drop-down menu below.

Requested Document Type: Proclamation

Request a Proclamation

All proclamations are reviewed on a case-by-case basis and issued at the discretion of the Office of the Governor. The Office of the Governor reserves the right to decline or modify requests as received. Please review the guidelines below before submitting a request.

Requirements

- All proclamation requests must be made by a Wisconsin resident, including those coming from national and international organizations.
- Requests must be made no fewer than 45 days in advance of the date you need the proclamation.
- Each request for a proclamation must be accompanied by draft language composed of unique text in the ceremonial proclamation format, including the "[WHEREAS](#)" sentence structure (see example), and verified sources for any empirical information. This includes highlights and statistics about the history of the occasion being recognized, its significance to our state/country, and comments about its ongoing relevance.
- Proclamations must affect a broad group of people and should not take sides in matters of political controversy, nor should they address personal or individual convictions.
- No proclamation may be used as part of an advertisement or commercial promotion without the express permission of the Office of the Governor. Any use of the proclamation in a news release or other type of publication must be approved by the Office of the Governor prior to publication.
- No more than 2 requests by the same organization will be honored within the same calendar year.
- Proclamations will be delivered no more than two weeks in advance of the proclamation date.
- Proclamations are not automatically renewed from year to year. You must submit a new proclamation request for each year.

What to Include

- Contact person's first and last name, email address, delivery address, and telephone number.
- A brief summary and/or background of the requesting entity.
- The name and date(s) of the day, week, month, or event to be proclaimed.
- Proposed text for the proclamation, including 4-6 "WHEREAS" clauses.
- An indication of whether the completed proclamation should be mailed (standard U.S. mail) or if you will pick it up.
- A date indicating by when the proclamation is needed.

If you would like to request a proclamation, please complete and submit the Proclamation Request Form by clicking the button below.

Is this a request from a State Agency?:

Yes

No

In the space provided below please provide a summary/background of the individual, group, or organization making the request : RESOLVE: The National Infertility Association, established in 1974, is dedicated to ensuring that all people challenged in their family building journey reach resolution through being empowered by knowledge, supported by community, united by advocacy, and inspired to act.

Please enter a start and end date for the proclamation:

Start Date: 04-20-2025

End Date: 04-26-2025

What is the significance of the chosen date range?: It is: National Infertility Awareness Week

Title of the Proclamation: National Infertility Awareness Week

In the space provided below please provide proposed verbiage including 5-6 WHEREAS clauses: National Infertility Awareness Week in Wisconsin April 20-26, 2025 WHEREAS, According to the CDC, 1 in 7 women have trouble getting pregnant or sustaining a pregnancy; and WHEREAS, The World Health Organization and American Medical Association define infertility as a disease; and WHEREAS, Infertility affects women and men equally and does not discriminate based on race, religion, sexual orientation, marital status or socioeconomic level; and WHEREAS, the LGBTQ community also faces challenges when building their families; and WHEREAS, Some people become infertile due to a medical treatment for another condition, most often chemotherapy or radiation for cancer; and WHEREAS, Family building options include adoption and medical treatment, such as in vitro fertilization and third-party reproduction; and WHEREAS, Cost and lack of insurance coverage are barriers for many in our [STATE or CITY] to access the family building option they need; and WHEREAS, Raising awareness of infertility and the barriers faced by the family building community is the first step to removing these barriers; and WHEREAS, Wisconsin joins RESOLVE: The National Infertility Association, Building Families Alliance-WI, and dedicated volunteers, health care professionals, and members of the infertility and family building community by participating in this promotion; NOW, THEREFORE, I, Tony Evers, GOVERNOR, do hereby proclaim April 20-26, 2025 National Infertility Awareness Week in Wisconsin.

Please use the following space to cite the sources for any statistics and/or other information used in your proposed verbiage.: <https://www.infertilityawareness.org/proclamation-template>

Indicate if you will pick up the proclamation or if you would like it mailed:

Pick Up

Mailed

Date you need this proclamation: 04-20-2025

Requester Information

Who is requesting this document?

Title:

First Name: Katelyn

Middle Name or Initial: Elizabeth

Last Name: Lang

Suffix:

Address

Address Line 1: 224422 Cardinal Ln

Address Line 2:

City: Edgar

State: Wisconsin

Zip: 54426

Phone: (715) 321-2407

Email: katelyn.lang09@gmail.com

Is this request affiliated with an organization? If so, please describe it here.: Resolve: The National Infertility Association and Building Families Alliance-WI

Honoree Information

Is the requested document intended to recognize an organization or an individual?:

Individual

Organization

Name of Organization: Resolve: The National Infertility Association

Delivery Information

First Name: Katelyn

Middle Name or Initial: Elizabeth

Last Name: Lang

Delivery Address

Address Line 1: 224422 Cardinal Lane

Address Line 2:

City: Edgar

State: Wisconsin

Zip: 54426

Phone Number: (715) 321-2407